

Good Neighbor Agreement
Health Through Housing Emergency Housing Program
9 16th Street NW
King County, Compass Housing Alliance, City of Auburn

Parties: This agreement is entered into between King County (“County”), represented by the Department of Community and Human Services, Compass Housing Alliance (“Compass”), and the City of Auburn (“City”), represented by the Department of Community Development, collectively “the Parties”.

Effective Date: This agreement shall take effect January 1, 2023

Purpose: King County, Compass Housing Alliance, and the City of Auburn are committed to helping Chronically Homeless or at risk of Chronic Homelessness individuals, with a prioritization for those who are veterans and/or seniors, experiencing homelessness and promoting neighborhood health and safety. The Parties value their relationship with neighboring businesses and property owners and the program participants from this facility benefit from being part of a neighborhood community. Accordingly, the Parties shall form the North Auburn Supportive Housing Work Group (“Work Group”) that shall be led by King County for the purpose of ensuring successful operation of the facility and integration into the North Auburn business community. The Work Group will meet quarterly after the facility opening and then during the first year of operations, and every six months thereafter for the duration of service as non-time limited emergency housing.

Guiding Principles of the Work Group’s Commitment to Our Community Partnership: The Parties will collectively strive to make the facility a safe and welcoming place by agreeing to:

- Work collaboratively, with respect for all people, especially historically vulnerable and marginalized populations; and
- Promote a safe environment that fosters dignity and respect for all community stakeholders as the Parties work together for the common good of providing a stable emergency housing environment for our most vulnerable community members; and
- Work jointly to be transparent, communicative, responsive, and supportive to the surrounding business community in their efforts to create a safe and inviting environment for their employees and community members.

Agreement: To support the opening and on-going operation of the facility the Parties agree to the following:

King County DCHS shall:

- Convene Work Group meetings. Meetings will be scheduled quarterly for the first year, beginning in the first quarter of 2023. Then, beginning in 2024, meetings will be held every six months. The North Auburn business community will be invited to all meetings and will receive at least 10 calendar days’ notice. Notice will be provided via email to a contact established by each business.
- Engage the broader community through an interest list, website updates, and community-based organizations.
- Incorporate, where appropriate, elements of this agreement into the service contract with Compass Housing Alliance.

- Work collaboratively with Compass Housing Alliance to ensure the facility is well lit on the outside and maintained, working to minimize the impact of site lighting on neighbors to the north, south and east.
- Support Compass Housing Alliance in working with appropriate intergovernmental entities to address issues specific to the facility, including but not limited to:
 - Valley Regional Fire Authority
 - City of Auburn Police
 - City of Auburn Code Enforcement
 - City of Auburn Economic Development
 - City of Auburn Human Services
 - City of Auburn Homelessness Outreach
- Work with Compass Housing to support successful facility operations.
- Work with Compass Housing to ensure that the objectives to house Chronically homeless individuals, prioritizing veterans and seniors, and maintain a local preference for individuals who either live in Auburn or have a connection to Auburn.
- Adjust the level of security at the facility based on documented community need.

Compass Housing Alliance shall:

- Host a pre-opening community meeting where surrounding businesses are invited to tour the facility and learn more about services and operational approaches. Businesses will be provided at least 10 calendar days of notice prior to the meeting.
- Engage directly with the intergovernmental entities described in the previous section.
- Establish connections with local providers to further the mission of promoting housing stability for all.
- Engaging with providers who support veterans and seniors.
- Engage with the City of Auburn’s Parks Department and their Senior Services personnel.
- Where possible, engage in community-based events within the City of Auburn to make connections and offer education and information on homelessness, our project, and Compass Housing Alliance.
- Provide contact information to the Parties to ensure that the Parties have 24/7 access to Compass Housing Alliance staff.
- Provide 24/7 phone contact information to neighboring businesses to ensure that they have access to on site Compass Housing Alliance staff. Staff are expected to respond to requests or concerns as promptly as possible.
- Provide a 24 hour/7 day a week phone contact for the community and respond to non-emergent requests or inquiries within 48 hours.
- Enter into a Trespass Agreement with the City of Auburn Police Department which allows Auburn PD to engage and respond to persons from the site.
- Work with City of Auburn Police and Code Enforcement on the identification and implementation of Crime Prevention Through Environmental Design (CPTED) concepts for the exterior of the property.
- Regularly monitor the immediate perimeter of the property and ensure the area is maintained, garbage is picked up, and discourage people from loitering in front of the building.
- Establish an outdoor location for smokers and provide waste receptacles for trash.
- Prohibit the use of the parking lot for Recreational Vehicles and/or automobiles as dwellings.

- Participate in all scheduled Work Group meetings.
- Upon request and with advance notice, provide presentations to the Auburn City Council and/or the Human Services Committee.
- Look for opportunities to engage community-based organizations and volunteers to enhance the programming of the Auburn Emergency Housing facility.
- Provide program utilization data to the Work Group at each quarterly meeting. Data should be disaggregated in a manner that identifies veterans and seniors served and if program participants are connected to Auburn.
- Establish program rules for program participants of the facility. Make the program rules available to program participants and provide an orientation to the program rules at the time a program participant enters the Auburn Emergency Housing program. Require that the program participant acknowledge the program rules and that they sign a document agreeing to abide by the program rules.

City of Auburn shall:

- Provide contact information for the city personnel identified in prior sections of this agreement.
- Provide contact information of surrounding businesses and the area covered by this agreement.
- Assist in the distribution of information in hard copy formats, social media, or website postings.
- Attend community engagement meetings.
- Review and provide feedback on materials intended to be distributed to the public.
- Participate in all scheduled Work Group meetings.
- Provide connection and response to the North Auburn business community.
- Provide Regional Fire who will be responding to aid calls at the property.
- Provide Police who will be responding to crimes and suspicious behavior.
- Provide Code Enforcement who will be responding to nuisance and land use concerns.
- Coordinate with partner agencies in the delivery of human services.
- Provide homelessness outreach and referral services to those who are experiencing homelessness in Auburn.
- Assist Compass Housing Alliance in connecting with the Park's Department and events planning personnel for Compass to participate in the Veterans Day Parade starting in 2023.